



Procedures for Gaining Access to Chemical Engineering Spaces for Research Purposes

Research Ramp Up

The following items are required by anyone wanting to gain access to UCSB College of Engineering buildings and spaces for research related activities during Covid-19. Phase 4A is limited to essential workers and a reduced research population. General office use is not permitted.

These procedures relate only to required COVID training during the research ramp up. All researchers must complete all non COVID trainings like LHAT and EH&S via normal procedures in the associated lab.

1. Building Access Plan

Each building has its own access plan. Review the plan(s) for building(s) that will be entered. Building access plans can be found on the College of Engineering Research Ramp Up webpage: <https://engineering.ucsb.edu/information-research-ramp#overlay-context=>

2. Lab Standard Operating Procedures (SOPs)

Each lab and or lab group has a specific SOP related to health and safety procedures while working during the Covid-19 Pandemic. SOPs can be found at the following link below for 3rd floor of Engineering II:
<https://ucsb.box.com/s/fzpoxkhfnfztwwhbdgygxeegosaimqx3>

3. COVID Safety Slides

Researchers must review UCSB's COVID Safety Slides found here:
https://docs.google.com/presentation/d/14udvvXDuKfHozP-5QwUMqGBvXd1W2G5MeYV2zCPHL94/edit#slide=id.g74f909f512_0_66

4. COVID Symptom Screening Self-Assessment

Sign up for the Daily Symptom Screening system:
https://ucsb.co1.qualtrics.com/jfe/form/SV_bIKUu3tXTGswQ1n

5. COVID-19 Returning to Work Training - UC Learning Center

Approximately 20 minute training can be accessed at <https://www.learningcenter.ucsb.edu/>. Once logged in select "Find a Course" and enter "COVID" in the search bar. Select the "COVID-19 Return to Work Training" course.

6. Lab Calendars

With PI approval email mbest@ucsb.edu to be given access to lab calendars so time can be scheduled in labs.

7. Flu Shot

All students, staff, faculty, researchers will be required to have a flu vaccination by November 1, 2020. Students can contact UCSB Student Health. Staff, Faculty and others can contact their medical provider. More information can be found here: [UC Info on Flu Vaccination Policy](#)

Complete the above requirements, enter the information requested below, sign the attestation, and return to the appropriate department contact.

Name: _____

Email: _____

Supervisor: _____

Please enter buildings and room numbers associated with this attestation:

Building 1: _____ Rooms: _____

Building 2: _____ Rooms: _____

Building 3: _____ Rooms: _____

By signing this document I attest that I have completed items 1 – 7 above and will continue to adhere to COVID-19 safety measures and policy. I will review all updated SOPs and procedures in the future as made available to ensure I am following the current guidelines.

Name (Print): _____ Date: _____

(signature)